

**From:** Freedom of Information Requests

**Sent:** 14 June 2023 11:23

**To:**

**Subject:** FOI Response - [REDACTED]

Dear [REDACTED],

Thank you for your Freedom of Information request dated 12 June 2023 for information about HMOs. Please find below City of Doncaster Council's responses to the questions you have raised.

### **Request**

Under the Freedom of Information Act, I would like to request the details of the HMO register for Doncaster.

As the register changes daily, a snapshot of the register at the time of export is sufficient.

I would like visibility over:

- (a) HMO Property Address
- (b) HMO Licence Holder(s) Full Name
- (c) HMO Licence Holders Correspondence Address
- (d) HMO Managers Name
- (e) HMO Managers Address
- (f) A short description of the licensed HMO or house;
- (g) A summary of the conditions of the licence;
- (h) Date of Licence Commencement
- (i) Date of Licence Expiry
- (j) Duration of Licence
- (k) Licence Number
- (l) Number of Households
- (m) Maximum Number of Occupants
- (n) Number of Units/Bedrooms
- (o) Number of Self Contained Units
- (p) Number of Non Self Contained Units
- (q) Number of Storeys
- (r) Number of Kitchens
- (s) Number of Reception
- (t) Number of Bathrooms
- (u) Number of Separate WCs

I would also like to know if you have any additional standards / requirements in addition to those defined by the Government for single ASTs in an HMO.

### **Response**

Notice under Section 17(1) of the Freedom of Information Act 2000 - REFUSAL TO DISCLOSE INFORMATION

### **Decision:**

Partial information is exempt from disclosure under Section 21 of the Freedom of information Act. Section 21 exempts information from the right of access if that information is reasonably accessible to the applicant by other means. In this case the information is available on our website here: [Check licences in Doncaster - City of Doncaster Council](#)

For the information not available via our website, after carefully considering your request for information the Council has decided that to respond to your request would exceed the appropriate limit as defined in the Freedom of Information Act 2000.

**Basis for decision:**

Section 12(1) of the Freedom of Information Act allows for a request for information to be refused where the cost of supplying this information exceeds the appropriate limit. After carefully considering your request for information the Council has decided that to respond to your request would exceed the appropriate limit as defined in the [Freedom of Information \(Appropriate Limit and Fees\) Regulations 2004](#). The regulations allow a request for information to be refused where the cost of supplying this information exceeds £450 (or 18 hours of officer time).

**Why does the exemption apply in this case?**

The cost limit applies in this case because in order to determine this information a total of 527 cases will need to be reviewed. It is estimated that each case will require a 5 minute investigation resulting in a total time of approximately 43 hours which would exceed the time limit.

In order for us to reconsider your request we ask that you make your request more specific by narrowing down the scope of your request. For example, a report detailing the address of all licensed properties with the expiry date only or if the request related to a specific property.

You are also able to view the public register by making an appointment to do so at the council offices.

**Reviewing any decisions made:**

If you are not happy with this reply you can ask us to review our response. To do this write to us within 40 working days of receiving your response at the address below or email [FOIAppeals@doncaster.gov.uk](mailto:FOIAppeals@doncaster.gov.uk)

If you do not agree with the review decision you can apply to the Information Commissioner's Office (ICO) for a decision about our compliance or otherwise with the Freedom of Information legislation. Contact details for the ICO are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. [www.ico.org.uk](http://www.ico.org.uk) Telephone 0303 123 1113.

**Many thanks**

**Ellen Dook**

Information Governance Officer  
Corporate Resources  
City of Doncaster Council

Phone 01302 736745  
Address Civic Office, Waterdale, Doncaster, DN1 3BU  
Website [www.doncaster.gov.uk](http://www.doncaster.gov.uk)